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| **Commodore Stockton Skills School**  **2022-2023 School Site Council**  **(Spring - 3rd Meeting)**  **May 22, 2023 at 2:30 on Zoom;**  <https://us02web.zoom.us/j/82758677447?pwd=azQya2JIR2trZnFlOGZZQ1Z4OC9pUT09>    **Meeting ID:** **827 5867 7447**  **Password: 648025**  Minutes | |
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| Elected School Site Council Members | |
| Clare Stubblefield, Principal, Secretary | Jennifer Edmund, Parent |
| Melissa Fisher, Other Staff | Earlisha Gaines, Parent |
| Anthony Gragg, Teacher, Chairperson | Kim Garrigan, Parent |
| Joseph Spracher, Teacher | Ariyan Miller, Parent |
| David Zeyen, Teacher, Parliamentarian | Thaddeus Smith III, Parent, Vice Chairperson |
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| Guests | |
| List Guest Name, Title  Nicole Clark, Assistant Principal  Art Mosqueda, Assistant Principal | |

\* SSC Member required to meet secondary composition only and may include a student in place of a parent/community member.

\*\* Agenda Items must match the Notice of Meeting/Agenda verbatim.

\*\*\* Summary of Discussion and Actions include a brief, but concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

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| AGENDA ITEM\*\* | **Summary of Discussion and Actions\*\*\*** |
| 1. Call to Order | *The Chairperson called the meeting to order at 2:32.* |
| 1. Roll Call, Establishment of Quorum, and Introduction   (Quorum is established when at minimum 6 members are present for elementary sites and 7 members are present for secondary sites.) | *The Chairperson took member attendance through the chat. The following member attendees were present: Clare Stubblefield, Anthony Gragg, Joseph Spracher, Melissa Fisher, Earlisha Gaines, Kim Garrigan, and Thaddeus Smith III.*  *Guests: Nicole Clark and Art Mosqueda*  *There were 7 members present, which constituted a Quorum.* |
| 1. Public Comments | *No comments received* |
| 1. Membership 2. Review SSC Membership Composition for possible vacancies/elections. | * 1. *The Chairperson discussed elections for next year and how many vacancies there will be. There are two parents who did not attend the meetings. Mrs. Stubblefield suggested the council vote to have them replaced at the beginning of the new school year. The council discussed the best process for reaching parents and staff to elect the council. It was decided that the request for nominations would go out via flyers sent home as well as Blackboard messenger and the school newsletter, and the elections would be held through a Google Survey.* | [https://plan4learning.806technologies.com/plan - /Goals](https://plan4learning.806technologies.com/plan#/Goals) |
| 1. Review and Approval of Minutes 2. April 17, 2023 | *The minutes from the April 17, 2023 meeting were reviewed and approved with no changes. Mr. Smith made the motion, Ms. Gaines seconded the motion, and all council members voted “aye” in the chat.* |
| 1. Title I Required Activities 2. None | *None* |
| 1. School Plan for Student Achievement (SPSA) 2. Final 2022-2023 SPSA    * Report on input from English Learner Advisory Committee    * Review and Approve 2022-2023 SPSA    * Recommend plan to the Board of Education | 1. *The Principal gave a report on the input of the ELAC for the SPSA. ELAC recommendations were:*   ***Climate****:  It was mentioned by several parents that the office is not welcoming to all parents.  This may or may not be a language issue.  One parent suggested the school have a suggestion/comment box for all who visit the office (including students) can give feedback.*  ***Community****:  Parents want every effort made when the new community assist is hired, to have the person be bilingual (Spanish).*  ***Safety:****There are many parents committing traffic violations. One of the most dangerous is when parents park across the street on Michigan at dismissal and have the students cross to their car.  People often make illegal u-turns and people sometimes exit the parking lot where cars are entering.  Can some of these issues be addressed before the start of the school year?*  ***Parent Meetings:*** *Coffee hours and ELAC meetings have low attendance, thus could some sort of additional incentive be attached for attending (i.e, count as a volunteer hour, have an end of year dinner for volunteers)*  ***Additional Student Sports Opportunities:*** *This year the school offered volleyball and football for some students in upper grades.  Can this be expanded to other grade levels and more students?  Sports have many benefits and it is an easy way to keep students more engaged with other aspects of life.*  ***Tutoring/Clubs:****This year there was not much academic support for students who are behind.  The clubs are a positive and good activity.  However, can more academic support be brought into the program or within the clubs; in other words, having chess club is great but also tying in science or math to the club would be beneficial.*  ***Consistency at the Grade Levels-****One parent said that teachers need to work together at the grade level because not all teachers check homework nor grade the same. Mr. Mosqueda mentioned that teachers do collaborate on a bi-weekly basis and also the district is strengthening its PLC process so that teachers are talking about the specific standards and skills that students need for the next year and use similar tools to help all students in their particular grade levels.*   1. *Principal presented the draft 2022-2023 SPSA and a final overview of the SPSA including funding allocations associated to strategies/activities. The funding pages of the SPSA were reviewed and spending was aligned to support the goals contained in the plan. The principal asked the council for input on spending the funds. Ms. Gaines asked if more money could be added to field trips to help pay for the trip to the national parks. Mrs. Stubblefield explained that the trip was not a school sponsored trip but a trip that parents could choose it they wished. Fundraising could be done to help with the cost of the trip. Mr. Smith added that Title 1 funds can be used for entrances to field trip destinations if it was an educational field trip.*   *Mr. Smith asked for some specific supports for African American students, similar to the supports in place for students with disabilities in the plan. Mrs. Stubblefield suggested that some changes be made as they were talking so the council would not have to meet again. Mr. Smith said he thought it was important to put some specific supports in instead of general statements. The council decided to meet again on Wednesday, May 24th to review the changes and approve. All of the goals for the SPSA were discussed. Mr. Smith asked if more money could be allocated to the Dads and Dudes parent committee. Mrs. Stubblefield stated that the team would work on adding specific supports for African American students and allocate the Title 1 Parent funding more equitably.*  *Mr. Smith commented on school safety and the traffic at dismissal. He suggested we consider a tiered release of students. He has seen this used at other schools and it works well. Mr. Smith also suggested that we eliminate the parking lot as a pick-up place when a tiered release is in place as a lot of hazards are caused by traffic in and out of the parking lot as well as chaos in the parking lot itself.* |
| 1. Progress Monitoring of each Strategy/Activity/Task    1. Review the Spring i-Ready data and other local and state data | *The principal shared the Spring i-Ready results. In reading the percentage of students who are on or above grade level increased from 41% in the winter to 56% in spring! In math the percentage of students who are on or above grade level increased from 33% in winter to 50% in spring!*  *In looking at our sub-groups; the number of African American students on or above grade level in math increased from 18% in winter to 40% in spring and the number of students on or above grade level in reading increased from 33% in winter to 50% in spring! The number of students with disabilities on or above grade level in reading increased from 16% in winter to 29% in spring and the number of students on or above grade level in math increased from 15% in winter to 30% in spring. The number of Hispanic students on or above grade level in math increased from 30% in winter to 48% in spring and the number of students on or above grade level in reading increased from 40% in winter to 55% in spring. The number of Asian American students on or above grade level in reading increased from 54% in winter to 65% in spring and the number of students on or above grade level in math increased from 26% in winter to 61% in spring!*  *Mr. Smith commented that we need to celebrate these increases in the number of students on or above grade level!* |
| 1. Local Control Accountability Plan 2. None |  |
| 1. Announcements/Reports  * DELAC - none * ELAC - none |  |
| 1. Adjournment | *The Vice Chairperson adjourned the meeting at 3:53.* |